



ORCHARD GLEN COMMUNITY ASSOCIATION

REQUEST FOR ANNUAL NOTICE OF ADDRESS,
REPRESENTATIVE AND RENTAL STATUS
(Civil Code section 4041)

Date: _____

Owner Name: _____ Ph. #: _____

Property Address: _____

E-Mail: _____

Civil Code, §4041 requires each homeowner to provide the Association with the following information on an annual basis. This request for information is also required to be sent by associations to their members at least 30 days prior to making the Association’s own Annual Budget Report disclosures under Civil Code §5300.

Please complete this form and return it to the Association.

1. The address or addresses to which notices from the Association are to be delivered:

2. An alternate or secondary address to which notices from the Association are to be delivered:

3. The name and address of your legal representative, if any, including any person with power of attorney, or to the person who can be contacted in the event of your extended absence:

4. Is the property rented out? (Circle One): Yes or No

NOTE: If an owner fails to provide the notices annually set forth in the paragraphs 1 and 2 above, the property address of the owner’s Separate Interest within the development shall be deemed to be the address to which notices are to be delivered by default per statute.

PLEASE RETURN THIS INFORMATION TO THE ASSOCIATION AT THE FOLLOWING ADDRESS:

Orchard Glen Community Association
P.O. Box 1117
Corona, CA. 92878
or Email cgrant@encorepmc.com

“Pursuant to California Civil Code Section 5220, a member of the Association may opt out of having that member’s contact information provided to another Association member pursuant to a request from that other member for a copy of the Association’ membership list. If you wish to exercise your right to “opt out” of having your information provided to another Association member, please so indicate by checking the box below.

I hereby elect to opt out of having my information provided to other Association members. I understand that this “opt out” election will remain in effect until changed by me.”