

**ORCHARD GLEN COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES
FEBRUARY 3, 2021**

NOTICE OF MEETING

Upon due notice given, a meeting of the Board of Directors for Orchard Glen Community Association was held on February 3, 2021 at the hour of 6:30 p.m. via Zoom Video Conference.

ATTENDANCE:

Directors Present: John Keith, James Eros, and Camden La Marca

Directors Absent: None

Representing Encore Property Management: Susan Beaver.

CALL TO ORDER

The meeting was called to order at 6:32 p.m. by John Keith, President.

HOMEOWNER FORUM

Began at 6:33 p.m. Ended at 6:38 p.m. Number of Owners Present: 1

CONSENT CALENDAR

- A. Review/Approve Regular Session Minutes of November 18, 2020
- B. Review/Approve Management Report of November 2020
- C. Review Financials: December 2020
- D. Ratify Financials: November 2020
- F. Lien Resolutions for Non-Payment: #275-164-003

Motion made by James Eros, seconded by Camden LaMarca to approve the Consent Calendar as submitted. Motion passed.

COMMITTEE REPORTS

None

LANDSCAPING

Bemus Walk Through Notes

Board reviewed the Walk Through notes from Bemus for December 2020.

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Landscape Proposals

Motion made by James Eros, seconded by Camden LaMarca to ratify the following proposals from Bemus Landscape:

- #143965 Replace leaking valve on Controller A \$399.47
- #144260 Replace valve passing water and sprinklers leaking on Trudy Way and Elker Road \$ 335.04
- #144972 Soil test for slope areas behind Burnett Circle, end of Gareth Circle and the end of Trudy Way \$120.00
- #141995 4th quarter irrigation inspection repairs - broken main line \$358.37

Motion passed.

Motion made by Camden LaMarca, seconded by James Eros to approve proposal #144976 from Bemus Landscape for the removal of unwanted invasive vegetation and debris from the Hagador Canyon Wash at a cost of \$3,491.20. Motion carried unanimously.

Motion made by Camden LaMarca, seconded by James Eros to approve proposal #145278 from Bemus Landscape to fill in planter next to 3653 Elker Road with (14) 1gal Vernina lilacina at a cost of \$242.64. Motion carried unanimously.

Motion made by Camden LaMarca, seconded by James Eros to approve proposal #131914 to oversee the parkway near 1443 Burnett Circle at a cost of \$390.43. Motion carried unanimously.

Board reviewed the following proposals from Bemus Landscape and has tabled the bids and needs clarity on these bids:

- | | | |
|---------|---------------------------------------|------------|
| #144981 | Fill planter across from 1449 Brannan | \$454.86 |
| #144982 | Fill Planter across from 1443 Brannan | \$1,023.94 |
| #144984 | Fill planter across from 1431 Brannan | \$454.86 |
| #138806 | Fill planter on Brannan Circle | \$541.94 |
| #139052 | Fill planter on Brannan Circle | \$594.88 |

Board tabled bid # 138822 from Bemus Landscape for the replacement of trees on Gareth Circle. Board does not understand why they want to replace the trees when they are not dead.

UNFINISHED BUSINESS

Board Member Appointment

Board tabled item - None.

NEW BUSINESS

Financial Review and Tax Return Prep

Motion made by Camden LaMarca, seconded by James Eros to approve proposal from Frisbey, Carter and Associates for the Financial Review and Tax Return Prep for FYE 1/31/2021 at the cost of \$700.00. Motion passed.

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Request to Install a Solid Block Wall

Board reviewed request from 3629 Corbett, Owner requests to remove current rear wall and install a solid block wall. This home backs up to the trail. Board tabled item. Board wants to contact Attorney. Engineered plans would need to be submitted to ARC and would need to be done by a licensed contractor. Also Board wants to know should HOA do work and Owner reimburse.

Detention Basin Inspection Report

Board reviewed the Water Quality Basin off Trudy, report performed by All-N-One Facility Services. Board wants management company to get proposals to get basin into compliance.

Vegetation Remove - Debris Basin

Motion made by James Eros, seconded by Camden LaMarca to approve proposal from All-N-One Facility Services to clear debris basin off of Folson of plant overgrowth. Haul off all cut debris. Once debris removed inspect debris basin and provide a report of slopes, floor and pipe at a cost of \$4,425.00. Motion passed.

Request for Easement from Skyline Village, LLC.

Board reviewed request from Skyline Village, LLC for permanent access utility and modification maintenance, part of Lot Q. There is already a private road easement between HOA and Martin and Doles Gonzalez who own the nursery above Brannan. Motion made by James Eros, seconded by Camden LaMarca to negotiate but wants Skyline Village to be responsible for the debris basin and need to know where the secondary access is. Motion passed.

NEXT MEETING

The next meeting date is scheduled for March 24, 2021 at the hour of 6:30 p.m. via Zoom video conference until further notice.

May meeting is moving to May 19, 2021.

ADJOURNMENT

There being no further business to bring before the Board at this time, the meeting was adjourned at 7:30 p.m.

Respectfully submitted by: Susan Beaver, Community Manager, CCAM-ND.CI

Approved: _____

(Authorized Board Member)

4/7/21

(Date)