

**ORCHARD GLEN COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING
MINUTES
MARCH 24, 2021**

NOTICE OF MEETING

Upon due notice given, a meeting of the Board of Directors for Orchard Glen Community Association was held on March 24, 2021 at the hour of 6:30 p.m. via Zoom Video Conference.

ATTENDANCE:

Directors Present: John Keith, James Eros, and Camden La Marca

Directors Absent: None

Representing Encore Property Management: Susan Beaver.

CALL TO ORDER

The meeting was called to order at 6:32 p.m. by John Keith, President.

HOMEOWNER FORUM

Began at 6:32 p.m. Ended at 6:32 p.m. Number of Owners Present: 1

CONSENT CALENDAR

- A. Review/Approve Regular Session Minutes of February 3, 2021
- B. Review/Approve Management Report of February 2021
- C. Review Financials: February 2021
- D. Ratify Financials: January 2021
- F. Lien Resolutions for Non-Payment: #275-172-006

Motion made by James Eros, seconded by Camden LaMarca to approve the Consent Calendar as submitted. Motion passed.

COMMITTEE REPORTS

None

LANDSCAPING

Landscape Proposals

The Board tabled proposal # 148076 from Bemus Landscape for the installation of plant material at the Main entrance at a cost of \$1,916.36.

The Board denied proposal # 148093 from Bemus Landscape for the installation of Mulch at the entrance at a cost of \$989.25 as this is included in the contract.

**ORCHARD GLEN COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
MARCH 24, 2021
PAGE 2**

Landscape Proposals

Board reviewed proposal #138822 from Bemus Landscape to install three (3) trees on Gareth Circle to replace the one (1) tree that is missing and the other two (2) trees that have not grown but are alive.

Motion made by John Keith, seconded by James Eros to approve the following proposals from Bemus Landscape:

#148386	Install (1) tree on Gareth to replace the one that is missing	\$ 568.57
#144981	Fill in planter across from 1449 Brannan	\$ 454.86
#144984	Fill in planter across from 1431 Brannan	\$ 454.86
#144982	Fill in planter across from 1443 Brannan	\$1,023.94

Motion Passed.

UNFINISHED BUSINESS

Board Member Appointment

Board tabled item - None.

Request for Lot Line Adjustment/Easement from Skyline Village LLC

Motion made by John Keith, seconded by James Eros to approve request from Skyline Village LLC for easement for utility, and fuel modification maintenance and to maintain debris basin as identified in Exhibit A of the agreement. Motion passed.

NEW BUSINESS

Ratify Proposal to Replace Mailbox #5 on Trudy

Motion made by James Eros, seconded by Camden LaMarca to ratify proposal # 3931 from Community Construction Services to replace the mailbox door for mailbox #5 on Trudy at a cost of \$485.00.

Water Quality Basin Clearing

Motion made by James Eros, seconded by Camden LaMarca to approve proposal #4381 from All-N-One Facilities Services Group for the clearing of all invasive vegetation, clear areas around riprap and inspect for damages from vegetation overgrowth, replace missing markers as specified in WQMP for tracking sediment build up and maintenance service thresholds at a cost of \$13,340.00. Motion passed.

NEXT MEETING

The next meeting date is scheduled for May 19, 2021 at the hour of 6:30 p.m. via Zoom video conference until further notice.

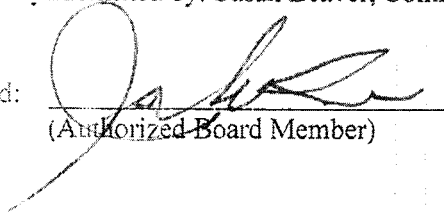
ORCHARD GLEN COMMUNITY ASSOCIATION
BOARD OF DIRECTORS MEETING MINUTES
MARCH 24, 2021
PAGE 3

ADJOURNMENT

There being no further business to bring before the Board at this time, the meeting was adjourned at 7:21 p.m.

Respectfully submitted by: Susan Beaver, Community Manager, CCAM-ND.CI

Approved:



(Authorized Board Member)

6/15/21
(Date)