

**ORCHARD GLEN COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MINUTES  
JULY 28, 2021**

**NOTICE OF MEETING**

Upon due notice given, a meeting of the Board of Directors for Orchard Glen Community Association was held on July 28, 2021 at the hour of 6:30 p.m. in the location of 526 Queensland Circle, Corona, CA.

**ATTENDANCE:**

Directors Present: John Keith, James Eros, and Camden La Marca

Directors Absent: None

Representing Encore Property Management: Susan Beaver.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by John Keith, President.

**HOMEOWNER FORUM**

None

**CONSENT CALENDAR**

- A. Review/Approve Regular Session Minutes of May 19, 2021
- B. Review/Approve Management Report of May 2021
- C. Review Financials: June 2021
- D. Ratify Financials: April 2021 and May 2021
- D. Lien Resolutions for Non-Payment: None

Motion made by James Eros, seconded by Camden LaMarca to approve the Consent Calendar as submitted. Motion passed.

**COMMITTEE REPORTS**

None

**LANDSCAPING**

Board reviewed Bemus walk notes for June 2021 and July 2021.

**Landscape Proposals**

Motion made by James Eros, seconded by Camden LaMarca to ratify the following proposals from Bemus Landscape:

|         |                    |          |
|---------|--------------------|----------|
| #157876 | Irrigation repairs | \$414.64 |
| #153469 | Irrigation repairs | \$202.63 |

Motion Passed.

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**Landscape Proposals**

The Board reviewed proposal # 151057 from Bemus Landscape to replace three (3) trees on Gareth Circle at a cost of \$1435.61. Board tabled item. Did not like the choice of trees.

The Board reviewed proposal # 153472 from Bemus Landscape for the installation of soil conditioners for the slope areas along Burrero and Burnett. Board tabled item and wants Bemus to rebid.

The Board reviewed proposal #155824 and #155825 from Bemus Landscape to install mulch in flat areas of the property. Board tabled item indefinitely.

Motion made by James Eros, seconded by Camden LaMarca to approve proposal # 155012 from Bemus Landscape to install Myoporum behind 1432 Folsom at a cost of \$350.78. Motion passed.

Board reviewed proposal # 153486 from Bemus Landscape to remove accumulated sediment and level the ground for proper drainage for the detention basin near the entrance of the property at a cost of \$1,806.32. Board tabled item.

Motion made by James Eros, seconded by Camden LaMarca to approve proposal #153484 from Bemus Landscape for the reposition of the drain outlet on the Northeast side of the detention basin by the entrance at a cost of \$503.16. Motion passed.

The Board reviewed proposal # 151787 from Bemus Landscape to remove the accumulated dirt from the basin on the top of Trudy Way at a cost of \$4,283.52. Board tabled item and would like to speak with Bemus at their next meeting.

The Board reviewed proposal # 151263 from Bemus Landscape to Hydroseed the slopes in the basin areas at a cost of \$8,349.66. Board tabled item.

**Landscape Contract Increase**

Motion made by Camden LaMarca, seconded by James Eros to approve the Landscape Maintenance contract increase effective February 1, 2022 of 4% from \$5,636.00 to \$5,861.00. Motion passed.

**UNFINISHED BUSINESS**

**Board Member Appointment**

Motion made by James Eros, seconded by Camden LaMarca to appoint David Ortega to the Board. Motion passed.

**Request for Lot Line Adjustment/Easement from Skyline Village LLC**

Board tabled item. No update.

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**NEW BUSINESS**

**Request for Additional Trimming**

The Board reviewed Owner's request for additional trimming of the trees behind his home and the neighbor's home at 1443 & 1437 Burnett . The Board wants to check with the Owner to see if they can visit to take a look at the trees

**Tempered Glass Cleaning Behind Lots**

Motion made by James Eros, seconded by Camden LaMarca to approve proposal from Carasso Construction for the cleaning of the tempered glass walls behind Lots 1-9 and 66-77 at a cost of \$132.00 per house (\$2,772.00). Motion passed.

**Draft Financial Review**

The Board approved the Draft Financial review for FYE 1/2021 from Frisbey, Carter and Associates. However, the Board wants Note 7 revised to add "over several years".

**Insurance Renewal**

Motion made by Camden LaMarca, seconded by James Eros to ratify the Association Insurance Renewal from LaBarre/Olsnee at cost of \$6,202.00.

**NEXT MEETING**


The next meeting date is scheduled for September 22, 2021 at the hour of 6:30 p.m. in the location of 526 Queensland Circle, Corona, CA.

**ADJOURNMENT**

There being no further business to bring before the Board at this time, the meeting was adjourned at 7:42 p.m.

Respectfully submitted by: Susan Beaver, Community Manager, CCAM-ND.CI

Approved:

  
(Authorized Board Member)

9/22/21  
(Date)