

**ORCHARD GLEN COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MINUTES  
SEPTEMBER 22, 2021**

**NOTICE OF MEETING**

Upon due notice given, a meeting of the Board of Directors for Orchard Glen Community Association was held on September 22, 2021 at the hour of 6:30 p.m. in the location of 526 Queensland Circle, Corona, CA.

**ATTENDANCE:**

Directors Present: John Keith, James Eros, David Ortega and Camden La Marca

Directors Absent: None

Representing Encore Property Management: Susan Beaver.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by John Keith, President.

**HOMEOWNER FORUM**

None

**CONSENT CALENDAR**

- A. Review/Approve Regular Session Minutes of July 28, 2021
- B. Review/Approve Management Report of July 2021
- C. Review Financials: August 2021
- D. Ratify Financials: July 2021

The Consent Calendar was approved as submitted.

**COMMITTEE REPORTS - None**

**LANDSCAPING**

Board reviewed Bemus walk notes for August 2021.

**Landscape Proposals**

Motion made by James Eros, seconded by Camden LaMarca to approve the following proposals from Bemus Landscape:

#153486	Removal of sediment and level the ground for drainage at detention basin near entrance of property	\$1,806.32
#151787	Remove accumulated dirt from basin top of Trudy Way	\$4,283.52
#161888	Replaced dead/dying plants along Trudy	\$ 428.22

Motion passed.

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Motion made by James Eros, seconded by Camden LaMarca to ratify proposal # 162234 from Bemus Landscape to remove trash from basin at end of Trudy Way at a cost of \$113.86. Motion passed.

Board denied proposal #151263 from Bemus Landscape to Hydroseed basins.

Temporary Adjournment at 6:50 p.m.  
Re-adjournment at 7:16 p.m.

**UNFINISHED BUSINESS**

**Request for Lot Line Adjustment/Easement from Skyline Village LLC**  
Board tabled item. No update.

**Landscape Proposals**

Motion made by Camden LaMarca, seconded by David Ortega to approve proposal # 164020 from Bemus Landscape to add three (3) Magnolia 'Little Gem' trees on Gareth Circle at a cost of \$1,705.61. Motion passed. Bemus to put good soil amendment.

**Removal of Trees**

Board reviewed correspondence regarding removing trees behind Burnett Circle. Board denied request and will monitor.

**NEW BUSINESS**

**Committee Appointments**

Motion made by James Eros, seconded by Camden LaMarca to appoint Mark Bradley to the Design Review Committee and the Landscape Committee. Motion passed.

**Reserve Study Report for FYE 1/31/2023**

Board reviewed the Reserve Study report from Reserve Data Anyalis for FYE 1/31/2023.

**Budget 2022-2023**

Motion made by James Eros, seconded by David Ortega to approve the budget for 2/1/22 to 1/31/23 at \$136.00 per month per unit. Motion passed.

**ADJOURNMENT**

There being no further business to bring before the Board at this time, the meeting was adjourned at 7:40 p.m.

Respectfully submitted by: Susan Beaver, Community Manager, CCAM-ND.CI

Approved: \_\_\_\_\_

(Authorized Board Member)

12/02/2021  
\_\_\_\_\_  
(Date)