

**ORCHARD GLEN COMMUNITY ASSOCIATION  
BOARD OF DIRECTORS MEETING  
MINUTES  
JULY 27, 2022**

**NOTICE OF MEETING**

Upon due notice given, a meeting of the Board of Directors for Orchard Glen Community Association was held on July 27, 2022 at the hour of 6:30 p.m. via zoom video conference

**ATTENDANCE:**

Directors Present: John Keith (via Zoom), James Eros (via Zoom) and Camden La Marca

Directors Absent: David Ortega

Representing Encore Property Management: Susan Beaver.

**CALL TO ORDER**

The meeting was called to order at 6:30 p.m. by John Keith, President.

**HOMEOWNER FORUM**

None.

**CONSENT CALENDAR**

- A. Review/Approve Regular Session Minutes of May 18, 2022
- B. Review/Approve Management Report of May 2022
- C. Review Financials: June 2022
- D. Ratify Financial May 2022
- E. Lien Resolutions: #275-164-003 #275-171-004

Motion made by James Eros, seconded by Camden LaMarca to approve the Consent Calendar as submitted. Motion passed.

**COMMITTEE REPORTS**

None

**LANDSCAPING**

Bemus walk notes for May 2022 and June 2022 reviewed.

**Enhancement Proposals**

Motion made by James Eros, seconded by Caden LaMarca to ratify proposal # 96410 from Bemus Landscape for the addition of plants on Brannan Circle, Trudy Way and Rawley Street at a cost of \$904.18. Motion passed.

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**Last remaining Turf Areas**

The Board reviewed the email from the Landscape Committee regarding the last remaining turf areas. Turf areas remaining are Rawley west of Trudy, Rawley East of Trudy and Gareth East side. Board tabled item indefinitely.

**Brush Clearing Behind Homes on Brannan/Folson**

Motion made by James Eros, seconded by Camden LaMarca to approve proposal #95648 from Bemus Landscape for the brush cleaning behind the homes on Brannan and Folson Circle at a cost of \$2,945.28. Motion passed.

**Bemus Contract Increase**

Board reviewed the contract increase letter from Bemus increasing from \$5,861.00 to \$6,154.00 (5%) increase effective February 1, 2023. There will also be a small increase to our unit prices. Board tabled item to next meeting. Requested bids for Landscape maintenance.

**Tree Trimming Proposals**

Motion made by Camden LaMarca, seconded by James Eros to approve proposal #414937 from The Arbor Group for three (3) year tree trimming. 2022 - \$6,750.00 2023 - \$5,520.00 2024 - \$7,626.00 Motion passed.

**UNFINISHED BUSINESS**

None.

**NEW BUSINESS**

**Association Insurance Renewal**

Motion made by James Eros, seconded by Camden LaMarca to ratify the following Insurance renewal for LaBarre/Oksnee Insurance for 7/31/2022 - 7/31/2023:

Property and General Liability	\$2957.00
Directors and Officers Liability	\$1,491.00
Umbrella Liability	\$1,139.00
Fidelity Bond	\$492.00
Excess Fidelity Board	\$160.00
<u>Workers Compensation</u>	<u>\$377.00</u>
Total	\$6,616.00

Motion passed.

**Reserve Study Proposal**

Motion Made by Camden LaMarca, seconded by James Eros to approve proposal from Reserve Data Analysis for the FYE January 2024 Reserve Study with on-site inspection at a cost of \$600.00. Motion passed

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**NEXT MEETING**

The next meeting date is scheduled for September 14, 2022 in the location of 526 Queensland Circle, Corona, CA 92879.

**ADJOURNMENT**

There being no further business to bring before the Board at this time, the meeting was adjourned at 7:09 p.m.

Respectfully submitted by: Susan Beaver, Community Manager, CCAM-ND.CI

Approved:   
(Authorized Board Member)

9/14/22  
(Date)